



Unity of Phoenix Spiritual Center

Associate Minister Vacancy Information Packet

April 2025

About The Ministry

THE MINISTRY - OVERVIEW

Unity of Phoenix Spiritual Center is a loving spiritual community that welcomes all and honors all paths to God. We are dedicated to transforming lives by inspiring and awakening individuals to discover God's Spirit within them.

Our main campus is in north Phoenix. We have 4-5 other Unity churches that are small but are doing well. We have a staff of 10-12 people including three Ministers: Senior, Pastoral Care, and Volunteer/Y&F.

We have a thriving and active membership with an average attendance of 450-500 per week.

Our core values are Prayer, Love, Diversity, and Community.

Locality:

Phoenix is a beautiful growing city that has great weather, theatre, and sports teams. Yes, it gets hot in the summer, but 6 months of the year is heavenly!

The Unity of Phoenix Spiritual Center is in north Phoenix and sits on 15 acres of land. We have two large buildings, an admin building with offices and YFM ministry, and our sanctuary that seats 800 with large purple chairs. Outside features a large courtyard, a grove with patio furniture, plus a large lawn area where we hold Easter sunrise services. Also, we have a beautiful prayer garden with a waterfall and a labyrinth.

Physical Description:

Do you participate in any of the following activities? *Check all that apply.*

- | | |
|---|-------------------------------------|
| Small Group Ministries | <input checked="" type="checkbox"/> |
| Community Outreach/Compassionate Social Action | <input checked="" type="checkbox"/> |
| Publications | <input type="checkbox"/> |
| Social Media (ex: Facebook, Twitter, livestreaming, etc.) | <input checked="" type="checkbox"/> |

We have numerous groups - men's, women's, singles, VIP (seniors), LGBTQ, young adults, YOU, choir.

We have built 4 Habitat for Humanity Homes, and done several outreach projects for the homeless, and a low-income school for Christmas. We have a great kid's program.

Other (please list) We are rebuilding post-COVID and things are bouncing back.

PEOPLE

Size of mailing list: Click or tap here to enter text. **Average Sunday attendance:** 450-500

Formal (voting or active) membership: Click or tap here to enter text.

Special groups:

Click or tap here to enter text.

Church staff/other employees:

We have a staff of 10-12 people including three Ministers: Senior, Pastoral Care, and Wednesday Evening Service.

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist? Yes No.

MISSION, VISION AND CORE VALUES

Has the ministry developed Vision, Mission, and core values? **Date** Click or tap here to enter text.

Love, Prayer, Diversity, Community

What have been the three most important events in the history of your ministry?

1. Moving to our large campus of then 19 acres in 1998
2. Building Fundraising Campaigns – landscape expansion and still have \$1 million for future building 2010 and 2015
3. Covid - 2020

In the last 3 years, what activities/special events in the ministry were well attended /appreciated?

- Sunday Services

What does the congregation want to accomplish in the next 3 years?

- Sell 4.5 frontage land and pay off debt
- Begin planning for new multi-use facility
- Regain pre covid numbers of 1,000 plus per week

INCORPORATION AND BYLAWS

Articles of Incorporation – Date: See prior

Bylaws – Date Adopted/Revised: See prior

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template: <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

About The Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 7 IS LEAST IMPORTANT

- 1 Presenter**
- Speaks and writes clearly as an effective speaker with prayer consciousness leadership, and community building relationships
 - Develops and leads worship experiences collaboratively with others involved and is a team player
- 0 Audio/Visual(A/V) Technology Acumen**
- Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.
- 2 Interpersonal Communication**
- Demonstrates prayer consciousness and practices spiritual principles with integrity
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 1 Spiritual Counseling / Chaplaincy / Pastoral**
- Maintains confidentiality, understanding the laws around mandated reporting
 - Helps people develop a spiritual life and a prayer consciousness within the ministry
 - Ministers to people in crisis, offer guidance in solving problems
 - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
 - Facilitates training for chaplains and utilizes chaplains within the ministry
- 1 Leadership**
- Invites others to become involved and is a team player with Board, LUTs, staff and volunteers
 - Models and teaches open attitudes with a diverse population
 - Promotes small group ministry, builds spiritual community, develops leadership abilities in others
 - Helps to develop a prosperity consciousness within the ministry
- 1 Administration**
- Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff and volunteers and fosters a learning culture

Spiritual Expertise and Educational Acumen – Top 3 priorities:

- 1 Unity Foundational Teachings**
- 1 Bible and Metaphysics**
- 0 Fillmore (only)**

<i>click to rate</i>	Classic Unity Authors
3	New Thought Authors
0	World Religions
2	Current Trending Spirituality

Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed: [Click or tap here to enter text.](#)

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Vacancy fill by date: June 1, 2025

Proposed Salary: \$ Negotiable

Moving Expenses: Negotiable

Additional arrangements, benefits, insurance, etc.:

Health/dental/vision – UOPSC will cover \$600 per month

Housing market, school districts, etc. in your locale:

Good rental housing is available, and prices are going down

Other comments:

Unity of Phoenix is seeking an Ordained Unity Minister who is an energetic team player to be a FT Pastoral Care Minister who will also lead Wednesday night services and has a passion for building community, connecting and engaging people to participate, getting involved, and taking ownership. This person will have a prayer consciousness, warm personality, and presence with the gift of being organized and thorough.

On Sundays from time to time there will be some platform speaking and leading meditation for the associate minister who has joy for teaching spiritual principles. There will be extra pay for teaching classes, and officiating weddings, memorials, and christenings.



Release of Information Authorization

I, the senior minister of Unity of Phoenix Spiritual Center on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Richard Maraj
Board President

April 10, 2025
Date