



Ministry Vacancy Information Packet

Unity Spiritual Center
Fruitland Park, FL

November 2024

About the Ministry

OVERVIEW

We are located in sunshine rich Florida. Our unique double domed facility is on five wooded acres. We are one of the first to accept and implement the Mission Centric format. We have recently, as a congregation, rewritten our Core Values, Mission Statement, and Vision for the future, which can be found later in this document.

Locality: Fruitland Park, FL

Physical Description of Area: Centrally located in Florida in a Suburban area near The Villages Retirement Community, within an hour to Ocala, Orlando, and an hour and ½ to both coasts and Tampa. Shopping, dining, and entertainment are plentiful.

Proximity to Other Unity Ministries and/or New Thought Centers:

Unity of Ocala, Ocala FL 25 miles, Unity of North Tampa, Lutz, FL 75 miles, and Unity of Citrus County, Lecanto FL 48 miles, Unity of Gainesville, Gainesville FL 77 miles, Unity of Tampa, Tampa FL, 89 miles

Do you participate in any of the following activities? (Check all that apply)

- | | |
|---|-------------------------------------|
| Small/SpiritGroup Ministries | <input checked="" type="checkbox"/> |
| Community Outreach/Compassionate Social Action | <input checked="" type="checkbox"/> |
| Publications | <input type="checkbox"/> |
| Social Media (ex: Facebook, Twitter, livestreaming, etc.) | <input checked="" type="checkbox"/> |
| Other (please list): Book Studies | |

PEOPLE

Size of mailing list:	500
Average Sunday attendance:	88
Formal (voting or active) membership:	80

Special Groups:

- | | |
|---|---|
| <ul style="list-style-type: none">• SpiritGroups• Men's Group• Power of 8 | <ul style="list-style-type: none">• Book Studies• Course in Miracles• Women's Group |
|---|---|

Church staff/other employees:

- | | |
|---|--|
| <ul style="list-style-type: none">• Administrator• Bookkeeper• Music Director | <ul style="list-style-type: none">• A/V Director• Cleaner• Slide and Poster Designer |
|---|--|

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist? Yes No.

Name: Rev Monica Driscoll

Dates: May 2018 – June 2024

Workshops Given and Topics Covered: Transition to Mission Centric and Healing Hearts

MISSION, VISION, AND CORE VALUES

Has the ministry developed Vision, Mission, and Core Value statements? Yes No.

Date: October 2024

Mission Statement: To inspire and provide opportunities for spiritual growth. We are a loving inclusive community that welcomes all.

Vision Statement: To see a world where all are Spirit-led and honor the differences of others.

Core Values: Spirit Led, Love, Inclusive, Authentic, Abundance

What have been the three most important events in the history of your ministry?

1. Chartered in 2009 by UWM
2. Hiring our first Unity Minister 2013
3. Buying our church building Nov 2017 and paying off mortgage in 2018

In the last 3 years, what activities/special events in the ministry were all attended/appreciated?

- Celebration of paying off the Mortgage
- Celebration of our 15th year anniversary
- Several fun community activities throughout the years

What does the congregation want to accomplish in the next 3 years?

- Hiring a new full-time minister who is a perfect fit for our Church Community
- Improvements to our grounds and building
- Improve/expand music program

INCORPORATION AND BYLAWS

Articles of Incorporation – Date: Oct 22, 2008 in the state of Florida

Bylaws – Date Adopted/Revised: May 14, 2024

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template: <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

About the Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 9 IS LEAST IMPORTANT

- 1 Building Leaders and Teams, and Empowering Others**
 - Keeps mission, vision, values, and the WHY this ministry exists current
 - Plans for continual training of leadership and volunteers, ministry growth, and outreach
 - Implements training for boards, staff, and volunteers and fosters a team-based culture
 - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
 - Planning for building financial development strategies
 - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
 - Develops and leads worship experiences collaboratively with others involved

- 2 Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**
 - Demonstrates prayer consciousness and facilitates prayer & meditation classes & experiences
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Focus on the pastoral care needs of the intergenerational congregation
 - Helps people develop a spiritual life and a prayer consciousness within the ministry
 - Ministers to people in crisis, offer guidance in solving problems
 - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
 - Facilitates training for chaplains and utilizes chaplains within the ministry

- 8 Outreach into the Local Community**
 - Demonstrates a desire to engage and support the local community members
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 6 Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**
 - Maintains confidentiality, understanding the laws around mandated reporting
 - Helps people of all ages develop a spiritual life and a prayer consciousness within the ministry
 - Models and teaches open attitudes with a diverse population
 - Ministers to individuals and families in crisis, offer guidance in solving problems
 - Act as a resource to additional community and support services

- 4 Spiritual Social Activism**
 - Invites others to become involved and is a team player
 - Models and teaches open attitudes, active listening, and tolerance with a diverse population
 - Consciously educates themselves and others on the topic
 - Maintains a respectful presence regarding spiritual social activism
 - Helps to develop an inclusive consciousness within the ministry

- 5 Audio/Visual(A/V) Technology Acumen**
 - Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.

- 9 **Environmentalism**
 - Knowledgeable of and proficient in environmental awareness for this geographic location
 - Compassionate and caring person, sensitive to the environment and connection to the planet
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 7 **Health & Wellbeing**
 - Knowledgeable of and proficient in health, healing, exercise & nutrition
 - Compassionate and caring person, sensitive to the mind-body connection
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 3 **Administration**
 - Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff, and volunteers and fosters a learning culture

Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed: We are looking for a licensed Unity Minister who will teach Unity Principles who follows our Core Values which are Spirit Led, Love, Inclusive, Authentic, Abundance, and follows our Mission Statement., which is: To inspire and provide opportunities for spiritual growth. We are a loving inclusive community that welcomes all. Our Vision Statement is: To see a world where all are Spirit-led and honor the differences of others.

SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN

1. **Ministry Location.** Place an “X” next to the primary location of the ministry’s current demographic. (Select one)

- X **In-person**
- Online**
- Hybrid**

2. **Ministry Type.** Place an “X” next to the description that best describes this ministry. (Select one)

- X **Congregation-Based**
- Community-Based**
- Service-Based**

3. Age Groups. Please identify the TOP THREE age groups in which your ministry is focused. Rank your top three in order: 1, 2, and 3 with 1 being your top age demographic group.

- | | | | |
|---|-------------|-------------------------------|----------------------|
| 1 | 70's and up | click to rate | 20's & 30's |
| 2 | 50's & 60's | click to rate | Teens & Young Adults |
| 3 | 30's & 40's | click to rate | Kids & Families |

4. Interests/Area of Expertise: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

- | | |
|-------------------------------|---|
| 1 | Sunday Services |
| 2 | Prayer & Meditation / Pastoral Care |
| click to rate | SpiritGroups |
| 3 | Development and Facilitation of Classes |
| click to rate | Outreach in the Community |
| click to rate | Earth Care |
| click to rate | Interfaith & World Religions |
| click to rate | Current Trending Spirituality |

5. Spiritual Expertise and Educational Acumen: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

- | | |
|-------------------------------|-------------------------------|
| 1 | Unity Foundational Teachings |
| 2 | Bible and Metaphysics |
| click to rate | Fillmore (only) |
| click to rate | Classic Unity Authors |
| 3 | New Thought Authors |
| click to rate | World Religions |
| click to rate | Current Trending Spirituality |

POWER OF FOCUSED MINISTRY

WHO does this ministry serve?

We serve a diverse group of adults ranging in age from 40 to 90.

WHY do you exist as a ministry?

Our ministry exists because we have a strong and resilient volunteer congregation that offers New Thought Teachings and works well together.

What demographic resonates to the answer of your WHY question?

We are in a diverse community, that comes from various geographic and traditional religious backgrounds, who are looking for the spiritual experience that Unity provides.

Describe your vision of the perfect ministry.

Below describes *our perfect minister*:

Building Leaders and Teams, and Empowering Others

- Has a clear understanding of the meaning of *Mission Centric* and leads a mission centric centered community
- Is knowledgeable in applying our Mission Centric bylaws, policies, and procedures
- Keeps mission, vision, values, and the WHY this ministry exists
- Plans for continual training of leadership, volunteers, and ministry growth
- Implements training for boards, staff, and volunteers and fosters a team-based learning culture
- Utilizes Licensed Unity Teachers (LUT) as an integral part of the ministry
- Collaboratively develops and leads worship experiences
- Has a clear understanding and demonstrates *Above and Below The Line* living

Focus on Prayer, Meditation, Pastoral Care, Chaplaincy

- Demonstrates prayer consciousness and facilitates prayer, meditation, classes, and experiences
- Compassionate and caring person, sensitive to the needs of all
- Helps people develop a spiritual life and a prayer consciousness within our ministry
- Ministers to people in crisis and offers guidance in solving problems
- Compassionate listener and deals effectively with different points of view
- Engages the congregation in their support of their local community
- Negotiates and/or compromises, seeking the highest outcome for all involved
- Is a caring person, sensitive to the mind-body connection and recognizes, supports, and practices self-care

Audio/Visual (AV) Technology Knowledge

- Skilled in the use of virtual meeting applications, i.e. ZOOM
- Embraces the use of social media platforms in support of the mission of the ministry, vision, and values
- Supports and values our A/V Team

Environmentalism

- Sensitive and supportive to the environment and connection to the planet

Administration

- Proficient in executing fiduciary responsibilities and developing prosperity awareness.
- Supports and works with all committees, including our Finance Committee and Board of Trustees
- Follows office management best practices and use of office systems and software
- Empowers staff and volunteers and delegates well.
- Effectively able to manage employees and knowledgeable about employment laws in the State of Florida
- Demonstrates appreciation for volunteers, staff, Board, and congregants
- Models and teaches open attitudes with a diverse population
- Maintains confidentiality
- Understands the laws around mandated reporting
- Does not take a political stand publicly or from the pulpit

Messages and Talks

- We seek a dynamic and inspiring speaker, whose messages include Unity Principles, Spirituality, humor, and self-expression.

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Vacancy Fill by Date: ASAP

Proposed Salary: \$55,000. - \$60,000.

Moving Expenses: Negotiable

Additional arrangements, benefits, insurance, etc.:

Benefits negotiable

Housing market, school districts, etc., in your locale:

There are a wide variety of housing options available in the area. School options vary by location.

Additional Comments:

None

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Release of Information Authorization

I, the Board President of Unity Spiritual Center, Inc. on behalf of
The Board of Trustees, authorize ministerial applicants to obtain any pertinent information
regarding ministry history from the permanent ministry file in Unity Worldwide Ministries'
home office.

Mary L Tougas
Board President

11/01/2024
Date